



**St. Martin of Tours Academy**  
7708 El Cajon Blvd, La Mesa, CA 91942 (619) 466-3241/Fax: (619) 466-0285

## PROCUREMENT FORM

**Deadline for inclusion in the auction program: October 8, 2015**

Thank you for supporting St. Martin of Tours Academy.

Your generosity is very much appreciated by our students, parents, faculty and staff!

**Federal Tax I.D. # 27-3859839**

Donor/ Company Name \*: \_\_\_\_\_

Contact Name \*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\* Please print your name exactly as you wish it to appear. You may write "Anonymous" if you prefer not to be listed.

**Questions? Please contact  
Virginia Mullaly-Delamater  
roselinemullaly@hotmail.com**

## DONATED ITEMS

**Detailed description of donated item** (include *value*, size, brand, model #, any *restrictions* or limitations, etc.)  
*SMA Auction Committee may edit description for the catalog due to space and uniformity. Expiration will be one year from date of the auction unless otherwise noted.*

Donor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*\* FOR COMMITTEE USE ONLY \*\*\***

Item attached: yes/ no

Solicitor Pick-up OR Donor Delivery

Gift Certificate: \_\_\_\_\_ (amount)

Date of pick-up or drop off: \_\_\_\_\_