

SCHOOL BOARD

GOALS:

- ▶ To fully understand and support the school's philosophy and goals
- ▶ To engage in strategic planning for the future of the school
- ▶ To offer informed, balanced, and constructive advice in areas of:
 - ▶ Catholicity of the school
 - ▶ Plant and facilities
 - ▶ Budget and finance
 - ▶ Fund-raising
 - ▶ General policy development

RESPONSIBILITIES OF SCHOOL BOARD MEMBERS:

- ▶ ———To develop annual board goals and objectives and to delegate clear assignments to committees
- ▶ ———To publicly demonstrate support for the school by active participation in parish and school events and fund-raising activities
- ▶ ———To understand and observe the requirements of confidentiality in dealing with sensitive issues
- ▶ ———To understand the obligation to look beyond personal interests and those of children and friends
- ▶ ———To understand and observe proper procedures in management of complaints and conflict situations
- ▶ ———To make attendance at school board meetings a high priority

Criterion for an Effective School Board:

1. An effective board will:

- a. understand and respect its relationship to the school administration and to the organizational and corporate structure of the diocese of which the school is a part,
- b. make effective use of an executive committee to guide and coordinate the activities of the board and its committees,
- c. set clear short term and long term goals for itself and its committees,
- d. establish a limited number of standing committees to study issues in depth and to provide recommendations for board action,
- e. give clear assignments to its committees and receive regular reports from them,
- f. annually evaluate itself and its committees according to these criteria,

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- g. recognize that individual board members cannot speak on behalf of the board or the school or incur obligations on behalf of either without the explicit authorization of the board and the principal,
 - h. engage in strategic planning for the future advancement of the school.

An effective board will not:

- a. interfere in the administration of the school,
- b. allow itself to be used or manipulated by special interest groups or on behalf of individuals seeking special treatment,
- c. become involved in individual personnel issues (as opposed to the development of appropriate personnel policy),
- d. involve itself in grievances unless such involvement is specifically prescribed by its constitution

SCHOOL NEEDS / OPPORTUNITIES FOR PARTICIPATION

Ongoing

- ◇ Spiritual growth/development (parent opportunities)
- ◇ School publicity; contacts with media, press releases, etc.
- ◇ Funding sources (grants / planned giving / endowment funds, etc.)
- ◇ School & local business community partnerships (local community)
- ◇ Fund-raisers (review, evaluation, policy, etc.)
- ◇ Alumni relations (newsletters, reunions, directory, etc.)
- ◇ Bingo (scheduling, public relations, etc.)
- ◇ Scrip /e-scrip program (evaluation, promotion, etc.)
- ◇ Parent meetings (suggestions: topics, guest speakers, etc.)
- ◇ Service hour program (policy, procedures, recording, etc.)
- ◇ Mentoring families new to the school
- ◇ Hospitality
- ◇ Other